**Hall Hire Policy for St Marys Silverstream**

This policy cancels and replaces any policies previously set by Vestry in relation to hire of the hall and related church facilities.

Interpretation:

*Parish Administrator*: The person holding this or a similar role in the parish of St Marys Silverstream, at present Martin Bland.

*Co-priests in Charge*: The clergy licensed to lead the parish of St Mary’s Silverstream, at present: Rev Julia and Rev. James Coleman but includes any future Vicars or priests in charge of the Parish.

Requests for hire

Any request for hire must be made to the Parish Administrator and cleared with either of the Co-priests in Charge who retain discretion as to whether an event or activity can be held on the church premises.

Rates for hire

The standard rate for the hire of the hire of the hall and related church facilities is:

St Mary's Hall $30 per hour plus $15 per hour if the kitchen is used, plus GST

Casual hire: Fees - plus a $300 bond which will be refunded if the area you hire is left in a clean condition.

However, these amounts may be varied or waived by either of the Co-priests in Charge if deemed appropriate.

These amounts may also be increased each year by the Co-priests in Charge by a reasonable margin without reference back to Vestry.

**Approved by Vestry on 10 December 2014**